

HOW TO REFER

- School notifies the Learning and Engagement Officer of the suspension by emailing dubbostudentservies@det.nsw.edu.au. On the notification email, the school requests RTS support and attaches the completed RTS Student Profile form.
- The Head Teacher will contact the school case manager to discuss the suitability of the student's participation in the RTS Program.
- The case manager nominates a staff member to be the student's mentor.
- The Head Teacher Welfare (Suspension Centre) will liaise with the Learning Support Team and Case manager to establish a suitable program.
- The student and parent /carer attend an entry meeting at the Return to School Program and discuss goals and interventions.

The Responsibilities of the Case Manager

Before initial meeting:

- Completed the RTS Student Profile.
- Collate the student's study program that will be completed at the RTS Program.
- Request a suitable staff member to be a Mentor for a specific period of time.

When the student commences:

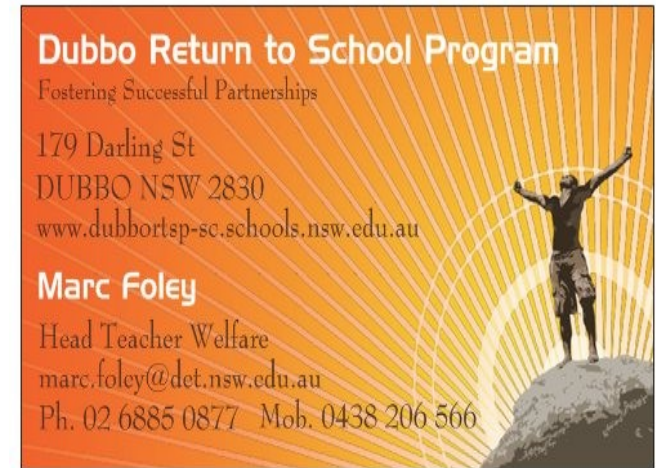
- Arrange L&ST intervention, including visiting the student at the RTS Program to provide support.
- Act as the contact person for receiving progress reports.

After student returns to school:

- Provide support and progress reports for the student.
- Communication of interventions and strategies to staff
- Supervise and support the students' Mentor.

Information for Primary & High Schools

Dubbo Return to School Program 179 Darling St Dubbo



Dubbo Return to School Program
Fostering Successful Partnerships

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Education

Where we are

The Dubbo Return to School Program is situated at **179 Darling St Dubbo**, next door to Dubbo Public School.



Who we support

The Return to School Program provides an intervention for students who are on long suspension and have been identified by their school as likely to benefit from a structured program to assist their successful return to schooling as soon as possible. The program aims to assist schools to increase their capacity to manage students with disruptive behaviours.



The Program

- Assist students to reflect on and understand their behaviour and its consequences.
- Develop the student's capacity to re-engage at school and to minimize the recurrence of inappropriate behaviours.
- Provide students the opportunities to develop skills including goal setting.
- Support for caregivers.
- Assist students to identify career aspirations.
- Provide guidance to schools in resolving suspensions.
- Regularly liaise and engage with government and non-government agencies with the aim of supporting students at risk at school and in the community.
- Develop each student's skills in attempting and completing assessment tasks.
- Provide virtual excursions to increase engagement in learning and education.

The Model

The Return to School Program is staffed by a Head Teacher and an SLSO.

- Open to all ages from K-12
- Up to 6 students at any time will attend from 9:00am till 12.00pm each school day (maximum of 20 days each visit).
- Referring schools will be contacted regularly with updates of the student's attendance and progress.
- The Head Teacher will work closely with the case manager, school counsellor and the Learning Support Team to support the student's return to school.
- The Head Teacher will provide ongoing support post suspension through liaison with the students, case managers, learning and support teams and community agencies on case load.

